



Inspiring Education for Life

Policy Statement

Pupip

Criteria for Departmental Trips

Criteria for Recreational Holidays

Planning the Trip

Administration for a Trip

Fundraising in school should be carried out to support "charitable projects"

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Supervision Levels

Smoking

Pupils Sent Home

Minibus Trips

school's criteria, including having passed any relevant course

Pre-departure checks

If in the driver's

Seatbelts

Doors

Luggage

check that it is secure. It is the driver's duty

Critical Incident on a Trip or Excursion

**A COPY OF THIS PAGE SHOULD BE CARRIED BY ALL MEMBERS OF
STAFF ACCOMPANYING A TRIP OVERSEAS**

Emergency Procedures

On the Trip